

New Zealand Hotel Industry Awards 2019

Hotel Industry Environmental Initiative of the Year Criteria and submission guidelines

The New Zealand Hotel Industry Awards celebrate excellence in our industry. They are managed by Tourism Industry Aotearoa (TIA) and Horwath HTL.

About this Award

This award highlights the New Zealand hotel industry's commitment to environmental sustainability. It recognises a hotel that has developed and implemented two environmental initiatives that have achieved outstanding environmental results. These initiatives are part of a comprehensive environmental programme, and may have the potential to change the way the hotel industry operates.

The environmental initiatives should apply to **two** of the following areas (please select from this list only):

- energy management
- waste conservation
- waste water treatment and disposal
- solid waste disposal
- use of hazardous chemicals and non-biodegradable products
- eco-friendly purchasing policies
- innovation in hotel design, construction, refurbishment or fit-out.

Entry criteria

- Applications must be supported by the general manager/executive/owner of the hotel/property
- This award is open to any hotel, independent or part of a group, regardless of size
- The environmental initiative/s and results should focus on the 1 April 2018 to 31 March 2019 year
- The property must be located in New Zealand
- This is not an individual person award, however the property must nominate an individual who has led these initiatives
- The initiatives must be significantly different than those entered by the property in previous years.
- A property cannot enter this award if it has won the award category in two of the three previous consecutive years

The entry should show that the two initiatives are part of a comprehensive and effective environmental sustainability programme which has clearly identified actions and goals, with progress measured and evaluated.

Your nomination must include:

- a nomination form with all fields completed
- the contact names and phone numbers of two referees (judges may contact these referees for further information)
- testimonials from customers and suppliers as supporting evidence
- images:
 - several high resolution jpeg images (at least 1MB) of the hotel property and of the two initiatives in action
 - hotel logo

Entry deadline: 5pm, Monday, 29 April 2019

Nominations will not be accepted after this deadline

**The 2019 Awards will be presented at the New Zealand Hotel Industry Awards Gala Dinner
Thursday, 20 June 2019 at the Cordis, Auckland**

Hotel Industry Environmental Initiative of the Year

Nominations must be submitted using the online nomination form with all sections completed. The maximum word count for each section is noted.

Supporting material and images to should be emailed to: hotelawards@tia.org.nz

If you have an enquiry, please contact TIA Hotel Sector Manager Sally Attfield, phone 04 495 0814, email hotelawards@tia.org.nz

Overview (200 words)	Why should your hotel win this Award?*
Nomination statements	
Environmental programme overview (400 words)	Outline when the property's environmental programme was introduced, the key goals, who manages the programme, how it is measured and evaluated, key results over the past 12 months in particular, and future plans. The full programme can be attached as supporting evidence.
Initiatives Outline initiative 1 (200 words) Outline initiative 2 (200 words)	Outline two environmental initiatives (from the list below) that have achieved exceptional results, providing details of actions, benefits and results. The initiatives should apply to two of the following areas: <ul style="list-style-type: none"> – energy management – waste conservation – waste water treatment and disposal – solid waste disposal – use of hazardous chemicals and non-biodegradable products – eco-friendly purchasing policies – innovation in hotel design, construction, refurbishment or fit-out.
Results Initiative 1: (400 words) Initiative 2: (400 words)	Outline the key results achieved over the past 12 months. Where relevant, include metrics to show what progress has been achieved, e.g. carbon emission reduction, reduction in food waste, water savings per guest night, financial savings etc.
External engagement (400 words)	Outline how the hotel is actively engaging with your guests, suppliers and local community on environmental practices and what results/improvements you have achieved.
Motivating your team (300 words)	Demonstrate how the hotel is motivating, communicating to, and encouraging your team to play their part in running an environmentally sustainable business, including educating, training, involvement, communication.
Future plans (200 words)	Describe any future plans for progressing and enhancing your environmental programme.

* This information may be used by TIA and Horwath HTL in marketing material.

Terms and conditions:

- the judges' decision will be based on the information provided in the online nomination form and the supporting material
- the judges' decision is final and no correspondence will be entered into
- the achievements of the nominee and/or the hotel must have taken place between 1 April 2018 and 31 March 2019
- several finalists will be chosen in each category and a winner selected from those finalists
- in consultation with the judges, TIA and Horwath HTL reserve the right not to announce finalists and/or a winner in this category, due to insufficient nominations or nominations not meeting the required standard
- an entry deems nominees have consented to their name and photograph being used for pre and post-event publicity
- a nomination deems nominee's consent to publication of any of the documents or materials constituting their nomination in the Awards. No commercially sensitive information will be shared
- winners may state in advertising, promotional and any other business material that they are winners but must also state the category of the Award and the year in which it was won
- material submitted for these Awards will not be returned to the nominee or person submitting the nomination.